

Ingworth Parish Council

Clerk to the Council: Colin Studholme, Hall Farm Barns, Aylsham Road, Saxthorpe, NR11 7DD
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To members of Ingworth Parish Council

You are summoned to attend a meeting of Ingworth Parish Council which will be held at 7:00pm on Thursday 27th August 2026. The business to be conducted is given below:

**The meeting will be held in the Reading Room, The Street, Ingworth.
The public and press are welcome to attend.**

1. Welcome and Introductions
2. To receive apologies for absence
3. Declarations of Interest.
4. To approve the minutes of the meeting held on 26th May 2026
5. To discuss matters arising, not covered on the agenda, for information only

6. Open Forum for Public Participation
7. To receive Reports from District and County Councillors
8. To consider items referred from previous meeting
None.
9. Updates and discussion on Standing Items:
 - (a) Reading Room – checking of defibrillator
 - (b) Playground – update on transfer to parish council/new picnic table
 - (c) Village Green – log seat/village sign
 - (d) Highways issues – to agree next steps regarding speeding through village
 - (e) Windfarm Projects
 - (f) Friends of Ingworth Church
 - (g) Website
 - (h) SAM – new volunteer to help move SAM/download data
 - (i) National Trust liaison – Stakeholder Meeting.
10. Correspondence, Reports and External Meetings
None.
11. Policies
 - (a) Financial Risk Management Policy
 - (b) Asset Register Policy
 - (c) Equal Opportunities Policy
 - (d) Co-option Policy
12. Finance Report
 - (a) Update on Internal Audit Report and actions
 - (b) Cashbook and Bank Reconciliation as at 30th June 2026
 - (c) To approve/ratify the Schedules of Payments for June, July and August
 - (d) VAT/HMRC
13. Planning Matters – to discuss any current planning applications
14. Items for the next meeting's agenda
15. To discuss arrangements for appointing a new Clerk
 - (a) Assessing applications
 - (b) Interview Panel
 - (c) Appointment and handover
16. Date of the next Meeting – to confirm
17. To close the meeting.