Explanation of variances – pro forma

Name of smaller authority:

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, **DO NOT OVERWRITE THESE BOXES**	**Explanation from smaller authority (must include narrative and supporting figures)**
1 Balances Brought Forward	19,545	17,725				required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	2,830	2,830	0	0.00%	NO		
3 Total Other Receipts	1,579	1,389	-190	12.03%	NO		
4 Staff Costs	1,000	1,852	852	85.20%	YES		The previous Clerk was employed on a fixed rate of £250 per quarter (meeting). After a first payment of £250 (for 3 months), the new Clerk was then employed on the basis of 2 hours per week at the national rate of £13.21 per hour. This increased to £14.21 per hour back dated to 1st April 2023 giving an annual salary of c£1100 (for 9 months). The initial work period involved a considerable amout of overtime to resolve issues and update contacts, bank accounts, etc. So overtime pay during the first 6 months amounted to c£500 The previous Clerk was also paid £250 for preparing the 2022-23 AGAR at the same time as the new Clerk was in post. This brings the salary costs for the year to £1850.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,138	6,390	1,252	24.37%	YES		The main increase in 23-24 was the result of £2754 being spent on fencing replacement at the playground. There was spend of £1571 in 22-23 on a defibrilator which was not incurred in 23-24. These figure netted account for the overall increase of c£1250.
7 Balances Carried Forward	17,816	13,702				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	17,725	13,702				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	24,495	24,495	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable