

INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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Minutes of the Parish Council Meeting of Ingworth Parish Council held on Thursday 13th February 2020, at 7:30pm, in the Reading Room, Ingworth.

Present: Annmarie Gibbons (Chair), Gill Chambers, Bill Foster, Belinda Northey, Phil Conyers, Fran Whiting and John Toye (District Councillor)
0 Parishioners
K Cotgrove (Clerk).

20/01. Apologies for absence – A Gibbons welcomed everyone. Apologies were accepted for Peter Allen-Jones and John Timewell (County Councillor).

20/02. Declarations of Interest & dispensation to speak – None.

20/03. To sign and agree the minutes of the meetings held on Thursday 14th November 2019– The minutes were agreed and signed as a true record (Prop. B Northey, sec. A Gibbons).

20/04. Matters arising – The tree work was carried out on the dead branch before a letter could be sent.

20/05. Planning – PF/19/2050. Larkhill Cottage, Priory Lane, Ingworth. The Parish Council had no objection to this application.

20/06. Finance

(a) To approve the financial statement and budget update – The cash book and budget update were approved (prop. A Gibbons, sec. B Northey).

(b) Payments – The following payments were approved:

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| (i) | £ 250.00 | Kirsty Cotgrove – clerk's salary for February meeting |
| (ii) | £ 34.36 | E.on – electricity DD 29 th January |
| (iii) | £ 56.99 | K Cotgrove – oil filled radiator for Reading Room |
| (iv) | £ 150.58 | NNDC – contested election charge |

The Clerk confirmed that the E-on consider the electricity bill correct, as they state the meter had not been read for a number of years. It was agreed that the meter will be read at each meeting.

(c) Receipts– The following receipt was noted –

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| (i) | £ 80.00 | NNDC – hire for General Election |
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(d) To agree an internal auditor for the 2019-20 Annual Return – The Clerk proposed using Jo Boxall, who carried out the internal audit for 2018-19. All agreed.

(e) To review the hire fee for the Reading Room – It was agreed to increase the daily hire to £100 (prop. B Northey, sec G Chambers)

(f) To consider grass cutting contracts – The Parish Council currently have a contract with Norse, but the Clerk has received a letter to say they are reviewing their operations as two sites are closing. The Parish Council will be told in April if they are continuing grass cutting. The Clerk has obtained one other quote for more than the other contract. On discussion, it

was agreed to stay with Norse for the time being, to review if Norse do not continue, (prop A Gibbons, sec G Chambers).

20/07. To update on the Vattenfall windfarm applications and others – P Conyers has looked through the latest Boreas application and has emailed Vattenfall, who have confirmed that the cabling and traffic route will not go through the village. The Planning Inspectorate are due to come to their decision in May.

20/08. Members Reports – J Toye (District Councillor) gave a verbal report, which covered the Town & Parish forum meeting and the Environment forum. A Parishioner contacted J Toye and the Clerk to complain about the poor condition of some local roads, due to farm machinery. J Toye and the Clerk have reported the issue to Highways, but the work has yet to be carried out. It was noted that the local farmer in the village is very good at clearing the mud from the road, but it may be a contractor. The Parishioner also suggested to J Toye and the Clerk that a litter pick could be arranged in the village. J Toye suggested that equipment and bags can be provided by NNDC. It was noted that many people litter pick in the village regularly when they walk. The Clerk will contact the Parishioner to see if she would like to co-ordinate a litter pick, which the Parish Council are happy to support.

J Toye left the meeting at 8:10pm.

J Timewell (County Councillor) had emailed apologies, and the Clerk read a report. J Timewell advised that, due to illness and impending treatment, he may miss a few meetings. It was agreed that the Clerk will respond to offer get well wishes from the Parish Council.

20/09. To agree a date to decorate the Reading Room – It was agreed to set a date at the May meeting.

20/10. To update on burglaries in the village – No further information to date.

20/11. To discuss bus timetables – The bus timetable has disappeared from the bus stop. A Gibbons will chase Sanders, and in the meantime will laminate copies and put them in the window of the Reading Room and at the bus stop.

20/12. To update on Highways issues, and to update on the SAM2 Parish Partnership application – The SAM2 application is in and has been accepted. The Parish Council will hear if they have been successful in March. J Timewell will be told one we have heard, for his 50% contribution.

20/13. To discuss the Environment Agency scheme for the flood plain – P Conyers sent an email to Chris Mayes at the Environment Agency, to thank them for their hard work to date. Changes to how the river flows and fields flood was discussed. A Gibbons will identify issues, and meet with the Environment Agency again in the spring.

20/14. Correspondence- (i) Extension of consultation for the electoral review of North Norfolk – The date for consultation responses has been extended.
(ii) Parishioner complaint at the state of the roads in Ingworth, and to request a village litter pick – Covered in J Toye's report.

(iii) Citizens Advice in North Norfolk – North Norfolk District Council have asked Parishes if they donate to Citizens Advice. It was noted that, although years ago the Parish would donate £10 - £20, this no longer happens.

(iv) NALC consultation meeting invitation – Councillors will let the Clerk know if they can attend.

20/15. Items for discussion at the next meeting- There is a consultation regarding a new Vodafone mast in Erpingham.

Village Green reinstatement – The Clerk will contact the National Trust to see if they can provide some large branches / tree trunks so they can mark the edges of the Green. A Gibbons will forward some before and after photos of the Green to forward to Highways for advice.

Goalposts – The Clerk will send measurements for a seven a side goal to A Gibbons to obtain quotes.

Erpingham Spreading are holding coffee mornings on Mondays, Wednesdays, Thursdays and Fridays, from 9am – 12pm.

20/16. Date of next meeting- Thursday 14th May, Annual Parish Meeting 7:00pm, Annual Parish Council Meeting 7:30pm.

20/17. To close the meeting - There being no further business, the meeting closed at 8:50pm.

Signed by:

(Chair)

Date: