

INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
Telephone: 01263 587755 / 07754 885750 Email: ingworthclerk@yahoo.co.uk

Minutes of the Meeting of Ingworth Parish Council held on Thursday 8th February 2018, at 7:00pm, in the Reading Room, Ingworth.

Present: Annmarie Gibbons (Chair), Gill Chambers, Andrew Houghton, Belinda Northey.
K Cotgrove (Clerk).
One parishioner was in attendance.

1. Apologies for absence – A Gibbons welcomed everyone, and apologies were accepted for Norman Smith (District Councillor).

2. Declarations of Interest – None

3. To sign and agree the minutes of the meetings held on Thursday 9th November 2017– The minutes were agreed and signed as a true record (Prop. G Chambers, sec. B Northey).

4. Matters arising – None.

5. Planning – None.

6. Finance

(a) Payments – The following payments were approved (prop. P Riseborough, sec B Northey):

(i)	£ 250.00	Kirsty Cotgrove – clerk’s salary for February meeting
(ii)	£ 6.00	Kirsty Cotgrove – 20% GDPR training
(iii)	£ 23.84	E.On – electricity direct debit via DD
(iv)	£ 35.00	ICO – data protection registration renewal via DD

7. To update on parking issues in the village- The situation is ongoing and continues to be monitored. Damage has been caused to the verges on Priory Lane where parking spaces have been created by Vehicles parking along the verges.

8. To consider the appointment of the Clerk as Data Protection Officer and to receive a report – The Clerk has attended further GDPR training. A report had been circulated via email before the meeting. It was resolved to appoint the Clerk as Data Protection Officer (prop. A Gibbons, sec. A Houghton).

9. To consider co-option of a Parish Councillor – Peter Allen-Jones was in attendance, and expressed an interest in becoming a Councillor, to fill the vacancy created when P Riseborough resigned. It was agreed to co-opt P Allen-Jones (prop. A Gibbons, sec. A Houghton).

10. To update on potential flooding of the river Bure – Emails relating to recent issues had been circulated. Houses were not flooded, but gardens were. A Gibbons contacted the Environment Agency, who opened the gates to alleviate the problems, and she will meet with a representative of the EA later this year to discuss. It was noted that three trees have uprooted and are laying over the river, inhibiting flow. The Clerk will contact the Parishioner who reported the problems initially to get the location of the trees, and report to the EA.

11. To agree the 2018 grass cutting contract- Norse have sent a new contract, at approx. £25 higher than last year. It was agreed to accept the contract, with a request for the first cut to be earlier in the season to avoid last year's problem.

12. To update on the SAM2 speed reduction unit – A Gibbons met with a Highways Engineer and agreed two locations for the unit. A Houghton has offered to be trained to install it. It was noted that other villages and towns in the area have new posters to encourage driver to slow down. It was agreed that the Clerk will contact North Walsham Town Council to see where they got them from. It was also agreed that the Parish Council will purchase some wheelie bin stickers to attempt to slow traffic.

13. To explore the possibility of a village map – A Houghton has been approached by a villager who has noted that delivery drivers, ambulance drivers etc struggle to find properties in the village, due to the numbering system, and large numbers of house names. It was suggested that a map should be produced with all properties in the Parish added, to display online and to distribute to villagers. The Clerk will source a map and pass to A Gibbons and A Houghton to put the properties on.

14. To report on Highways issues –

(i) A parishioner has complained about flooding and potholes along Banningham Road. She has since updated to confirm the potholes have been filled. The Clerk will contact Highways regarding flooding issues.

(ii) Sugar beet lorries have caused extensive damage along Priory Lane and Banningham Road, as the vehicles are far too big for the road. It was agreed that in the first instance, A Gibbons will call the farmer involved to discuss, and send the photos of the damage to him, to see if he is aware and can rectify the damage. The Clerk will try and obtain further photos of the damage.

15. Correspondence- (i) Parishioner's concerns at speeding on Eagle Road - The emails were circulated to Councillors, who are aware of problems with speeding along the road. It was noted that it is a 60mph road, and that Highways would be unwilling to reduce the speed limit. It was agreed that the Council are happy to support the Parishioner in the attempt to get the speed limit reduced. It was noted, that although the postal address involved is Ingworth, the road is actually in Erpingham parish.

(ii) Litter pick at Blickling estate – The Clerk read an email from Blickling estate, who are planning a litter pick for 6th & 8th March. It was agreed that the Clerk will contact Blickling and offer to display a poster advertising the event in the noticeboard.

16. North Norfolk District Council Report- None.

Police report- None.

Norfolk County Council report- None.

17. Items for discussion at the next meeting- None.

18. Date of next meeting- Thursday 10th May 2018, 7pm.

19. To close the meeting - There being no further business, the meeting closed at 8:25pm.

Signed by:

(Chair)

Date: