

INGWORTH PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps, Norwich NR11 8AH

Telephone: 01263 834551

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Minutes of the Annual Meeting of the Council

held on Monday 13th May 2013 in the Reading Room, Ingworth

Present: M Bunce, C Cannon, A Gibbons (Chairman), A Houghton, J Steed and 2 members of the public.

1. The Chairman welcomed those present and apologies were received from R Calvert, and Cllr J Timewell (NCC) and Cllr N Smith (NNDC).

2. Procedural items

2.1 Election of Chairman – A Gibbons was proposed and seconded and she was duly re-elected nemcon.

2.2 Annmarie Gibbons signed her Declaration of Acceptance.

2.3 Election of vice-Chairman – JS was elected vice-Chairman, nemcon.

2.4 It was agreed that RC and AH would represent the Council at the Aylsham Area Forum.

3. Declarations of interest - none

4. Finance

4.1 The Accounts for 2012-2013 had been circulated to members and were adopted, with all in favour.

4.2 Sections 1 and 2 of the Annual Return 2013 had been circulated to members and were approved with all in favour.

4.3 The Budget for 2013-2014 had been circulated to members and was adopted, with all in favour.

4.4 Mr K Benford was re-appointed as Internal Auditor for 2013, with all in favour.

4.5 The Clerk was re-appointed Responsible Financial Officer, with all in favour.

4.6 The following payments due were approved by the Council en bloc, with all in favour:

- E.ON, electricity	£15.60	(cheque 0374) *
- NALC, annual premium	£71.91	(0375)
- Clerk's pay (March to May)	£219.25	(0376)
- Broker Network Ltd, insurance premium	£272.27	(0377)
- R Calvert, Reading Room sundries	£8.63	(0378)

The cheques were signed. (* signed outside the meeting)

5. Co-option of a member to fill the vacancy on the Council – there being no nomination this item was deferred.

6. The minutes of the Ordinary Meeting the Council held on Monday 4th March 2013 were approved and signed.

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7. Matters arising

7.1 NCC highways matters – nil further, but the item raised at the APM would be passed to PCSO A Spinks.

7.2 NCC footpaths – the Clerk relayed the reply from NCC about the track from Gulgate farm to the 'old Cromer Road'.

8. Planning - no business

9. Other notified items:

9.1 The River Bure – AG gave an update on providing historic flood records to the EA, which had been a help in their flood modelling exercise. The Council continues to be in contact with the EA which provides briefings on current work. Meter reading locations may need to be revised and dredging issues were discussed; it is understood that the EA will reconsider the correct boats to be use for dredging.

10. Reports

10.1 Clerk's report – the Clerk had received further correspondence about the retention/loss of the name of Butts Common. He would copy the parishioner in on efforts made by Cllr Smith to get a solution.

10.2 Members' reports -

JS asked about the seemingly increasing numbers of red deer seen in the village.

AG asked the Clerk to amend the agenda footer to say that the 'open session' for public views would precede the parish council meetings.

There being no other business, the meeting closed at 21.00.

Signed..... (Chairman) Date.....September 2013