

INGWORTH PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps, Norwich NR11 8AH

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Minutes of the Ordinary Meeting of the Council

held on Monday 3rd December 2012 in the Reading Room, Ingworth

Present: M Bunce, R Calvert, C Cannon (Chairman)

In attendance: Cllr N Smith (NNDC) and two members of the public

1. C Cannon welcomed those present with apologies being received from A Burns and J Steed.

2. Council Administration

2.1 Members' Dispensation - the Chairman explained that the Localism Act 2011 did not give members dispensation to discuss the setting of the precept as they had a disclosable pecuniary interest as Council Tax payers. The Council agreed, nemcon, to authorise the Clerk, as Chief Executive Officer, to grant dispensation to members of the Council until May 2015 to discuss and decide Council matters in which the members have DPI (disclosable pecuniary interest). Members present signed their requests and the Clerk stated that all members of the Council making the request would have that dispensation.

2.2 Declarations of interest – none

3. To consider the co-option of a member to fill the vacancy on the Council – in the absence of any nominations this item was deferred.

4. The minutes of the Ordinary Meeting of the Council held on September 10th 2012 were approved and signed.

The Chairman took item 9.1 (EA Bure meeting) at this point as Pete Roberts (EA) was in attendance; PR gave a debrief on the meeting with proposed action points. Annual maintenance arrangements have been reviewed with no major changes for 2013-14, but that channel maintenance work will be undertaken. Further risk assessments would be carried out and he sought support from villagers to see historical records of flooding. (It was understood that AG was dealing with this, contacting D Ducker). Future activity on the river would be accompanied by improved communication with the parish council and PR advised that there may be EU monies available to carry out special works. CC thanked PR for coming to the meeting.

5. Matters arising

5.1 NCC highways matters; NNDC street names; the Clerk advised members about the contact with NNDC about the street of Butts Common. Cllr NS (NNDC) was asked to intercede. The Clerk would send him the current information. On highways the Clerk was asked to advise NCC that a drain opp. The Cottage on Butts Common needs clearing; and he was asked to advise the Nat. Trust that oak trees are overhanging Banningham Road.

5.2 NCC footpaths – the Clerk had circulated the NCC guidelines on maintenance.

5.3 Localism Act 2011 - Code of Conduct – the Clerk confirmed that all members had received a copy of the new Code of Conduct

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5.4 Playground – RC was continuing to make regular inspections.

5.5 NCC – waste bin stickers; given that a response from NCC is still awaited, it may be that the stickers are no longer being produced.

6. Planning

6.1 R Craddock, extensions at The Cottage, The Street (12/1111) – the Council had no objection but stressed the need for traffic management during construction to minimise the impact on the community. The Clerk would pass this comment to Cllr NS (NNDC).

6.2 Parish Council consultation – the members present reviewed the current practice and felt it should be part of a future review of Standing Orders. This would be included in the next meeting.

7. Finance

7.1 Finance report – the Clerk confirmed that the precept (second half) had been received, that the new bank signatories were now operational, and that the Council would receive £80 for the Reading Room following the recent election. He presented the latest bank reconciliation which was signed off.

7.2 Grass cutting contract for 2013 and subsequent years; the Council agreed to renew the contract for 3 years; the Clerk would advise NORSE.

7.3 The following payments due were approved en bloc, all in favour:

- J Steed, council flyer printing	£16.99	(cheque 0365)*
- NORSE, grass cutting	£164.73	(0366)*
- E.ON, electricity	£14.68	(0367)*
- Info commissioner, annual renewal	£35.00	(0368)
- Clerk's pay (Sep-Nov)	£211.60	(0369)
- SLCC annual subscription (25%)	£ 45.25	(0370)

The cheques were signed. (* signed outside the meeting)

8. Village Speedwatch scheme – this was discussed by members and whilst not ruling it out the members heard that even if six volunteers can be found funding constraints mean that setting up and running the scheme may prove very difficult.

9. Reports

9.1 EA Bure meeting 11/9 – see above

9.2 Clerk's report – the Clerk had circulated the dates for the 2013 meetings to members:

March 4th 2013 - May 13th 2013 (inc APM) - September 9th 2013 - December 9th 2013

9.3 Members' reports -

The Council heard about a recent break-in. The Clerk would contact the PCSO to request a crime report for the next meeting.

In open session Cllr NS talked about the new Housing allocations scheme now operating in the NNDC area. The meeting closed at 21.25.

Signed..... (Chairman) Date.....March 2013