

INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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Minutes of the Meeting of Ingworth Parish Council held on Thursday 9TH February 2017, at 7pm, in the Reading Room, Ingworth.

Present: A Gibbons (Chair), A Houghton, B Nicholson, P Riseborough

1. Apologies for absence – B Northey (sabbatical).

2. Declarations of Interest – None.

3. To sign and agree the minutes of the meetings held on Monday 10th November 2016 – The minutes were agreed and signed as a true record (**prop. P Riseborough**, sec. A Houghton, all agreed).

4. Matters arising – None.

5. Planning – None.

6. Finance

(a) To agree and sign a direct debit mandate for the ICO – The Clerk advised that registration with the Information Commissioners Office is mandatory, so it would be more convenient to set up an annual direct debit to pay for the renewal. **Prop. B Nicholson**, sec. A Houghton, all agreed. Direct debit signed.

(b) Payments – The following payments were approved (**prop. B Nicholson**, Sec. A Gibbons):

- (i) £ 250.00 K Cotgrove – clerk's salary for February meeting
- (ii) £ 23.97 E.On – Electricity bill (via DD).

(c) To agree adding a signatory to the current account – As B Northey is on a sabbatical, it was proposed (**prop. A Gibbons**, sec. P Riseborough, all agreed) that B Nicholson be added on the account as a signatory. The forms were passed to B Nicholson to complete and take to Barclays.

(d) To agree the internal auditor for the 2016-17 Annual Return – The Clerk reported that last year Stuart Fowler conducted the internal audit, and was very thorough, and suggested he be used again this year. **Prop. A Gibbons**, sec. A Houghton, all agreed.

7. To discuss, and update ownership of the land adjacent to the Reading Room -

A Gibbons has spoken to the next door neighbor to the Reading Room, who had queries regarding the land and old toilet at the back of the land, as rats have been seen around it. Andrew Dawson is unsure of the ownership and permissions for the outbuilding. It was agreed that A Gibbons will speak to some long standing parishioners to get an idea of when it was erected, so the Clerk can investigate further. It was suggested that if it was put up by the PC, it could be agreed to remove it if necessary. It was agreed that formal agreement should be sought to ensure that a portaloo can be sited for the Reading Room to be used as a polling station.

G Chambers arr. 7:25pm.

8. To report on Highways issues– A Houghton expressed concern that the building work on the A140 at Burgh is causing vehicles to use Ingworth as a rat run. It was agreed that this is likely to increase once the roundabout is built. Much of this additional traffic is speeding. It was agreed that the Clerk will contact Highways to register an interest in this, to express concern and to request strips again to record the issue. The Clerk will also contact the PCSO to request a speed camera at rush hour to help. It was advised that parishioners report any incidents of dangerous driving or speeding to the police to be logged.

It was noted that the parking issues in the village have improved in the last three weeks. This will continue to be monitored.

9. Correspondence – (i) Vattenfall Windfarm update – Following on from an email sent to Councillors from Vattenfall, the Clerk showed Councillors a map of the likely route, which will run south of Ingworth. Drop in sessions are being advertised.

(ii) Plunkett Foundation call to action – This was discussed, and it was agreed that at this time there is nothing in Ingworth which could benefit from this.

(iii) River Bure flood history request – An email has been received from CH2M who are consultants to the Environment Agency, requesting information from the Parish of flooding history. A Gibbons reported that she spent hours in 2010 researching this, and sent it to Pete Roberts at the EA. She has since had meetings with Paul George in 2014. Many irreplaceable photos were passed to the EA in 2010, and it was agreed that the Clerk will contact Hannah George to advise her of this, and to ask where the documents, CDs and photos that were given to the EA are.

10. Reports – A police report was read by the Clerk.

11. Items for discussion at the next meeting – Reading Room update, Co-option.

13. Date of next meeting – Annual Parish meeting at 7pm and Annual Parish Council Meeting at 7:30pm on Thursday 11th May 2017, at the Reading Room, Ingworth.

There being no further business, the meeting closed at 7:50pm.

Signed by:

(Chair)

Date: