INGWORTH PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held on Wednesday 2nd July 2014 in the Church, Ingworth

Present: R Calvert, G Chambers, A Houghton, J Steed (in the Chair); in attendance Cllr N Smith (NNDC), and 3 members of the public.

1. The Chairman and welcomed all those present; apologies were received from A Gibbons, B Northey, P Riseborough and Cllr J Timewell (NCC).

2. Declarations of interest – JS in respect of item 4, as next-door neighbour.

3. Co-option of a member to fill the vacancy on the Council – Gill Chambers was nominated and duly elected to join the Council. She signed her Declaration of Acceptance.

4. Planning

4.1 Mr Mrs M Farrow, dormer, extension, verandah, balcony and rooflights, West End Cottage, Ingworth (14/0684) – the Council studied the application and resolved to object on the grounds that this was a large development in a rural setting. The Council had concerns that the materials chosen were not in keeping with the original structure, the door at the north-eastern elevation was not shown, and that the number of rooflights would contribute to excessive light pollution in a remote rural position.

5. Finance

5.1 The following payments due were approved by the Council en bloc, with all in favour:

- Norse, grounds maintenance	£171.05	(cheque 0401)*
- NPFA, annual subscription	£20.00	(0402)
- K Benford, audit fee	£25.00	(0403)

The cheques were signed (*signed outside the meeting)

6. To review the proposal by National Trust to lease/manage a riverside area by the Bure – this was discussed and the working party, following one meeting were considering the issues to be resolved before the Council should decide whether to progress the proposal. The Clerk had obtained National Trust's permission for volunteers to maintain the gardens pro tem and was asked to request a draft licence from National Trust, to be followed by a site meeting with them; he had received straightforward advice from the Council's insurers as to necessary actions. RC presented a risk assessment which demonstrated the Council acting with due diligence, thus satisfying the insurer's requirements. It was confirmed that, as a statutory body, its members would not be personally liable for any claim against the Council. Members could use the Council's insurance broker's website for full details of Parish Council insurance. Further information may be found on the NALC website which the Clerk would pass details of to members.

There being no other business, the meeting closed at 20.50

Signed............................... (in the Chair) Date...................................... September 2014