

INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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Minutes of the Parish Council Meeting of Ingworth Parish Council held on Thursday 11th November, at 7:00pm, in the Church, Ingworth

Present: Annmarie Gibbons (Chair), Belinda Northey, Gill Chambers, Fran Whiting.
Saul Penfold (County Councillor).

1 member of the public

K Cotgrove (Clerk).

Thomas Courtauld (deputy Lieutenant) was in attendance to present the Parish with a plaque to commemorate the Parish's efforts during the pandemic. A. Gibbons thanked Mr Courtauld. The plaque will be put up in the Reading Room.

1 Member of the public left the meeting at 7:05pm.

21/55. To receive reports:

(i) Saul Penfold (Norfolk County Councillor) – County Cllr Penfold introduced himself. He reported that the Council met in June to make decisions regarding the Western Link of the Northern Distributor Road. He is against the £200,000,000 project, due to the environmental impact of the route chosen. Some funding will come from the Government, but some from NCC, whilst other core services are being cut. County Cllr Penfold has a tree planting budget, if any trees are required in the Parish. He also has a £10,000 Highway budget, for enhancement projects. The issue with speeding within the village was discussed at length. SAM2 data will be obtained, and shared with Highways. The police used to attend with a camera, but have not been for some time. Possible reduction measures were discussed, included painted 'pinch points' on the entrances to the village. It was agreed to get further data for that stretch, and County Cllr Penfold will have a conversation with Justin Le-May (Highways Engineer) to see what options are open to the village. The need for a defibrillator was discussed, along with the poor mobile signal in the area. The next NCC meeting will be 29th November, where County Cllr Penfold will be putting forward a motion for the Council to declare a climate emergency.

(ii) John Toye (North Norfolk District Councillor) – District Cllr Toye had sent his apologies.

21/56. Apologies for absence – A Gibbons welcomed everyone. Apologies were noted for Liz Elsdon.

21/57. Declarations of Interest & dispensation to speak – None.

21/58. To agree the minutes of the Parish Council meeting held on Thursday 12th August 2021 – The minute of the meetings on Thursday 12th August 2021 were approved and signed (prop. B Northey, sec. A Gibbons, all agreed).

21/59. Matters arising, not on the agenda – None.

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21/60. To consider co-option of a Councillor – No one has come forward yet. A Gibbons has approached a couple, new to the village, who will consider joining in the future.

21.61. To adjourn the meeting to allow for public participation: - No members of the public were in attendance.

21/62. Planning – None.

21/63. Finance

(a) To approve the financial statement and budget update – The cash book was distributed to Councillors prior to the meeting. It was duly approved.

(b) Payments – The following payments were approved (prop. A Gibbons, sec. F Whiting):

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|-------|----------|---|
| (i) | £ 232.00 | Kirsty Cotgrove – clerk’s salary for November meeting |
| (ii) | £ 18.00 | HMRC – Clerk’s November tax |
| (iii) | £ 162.00 | R Slaughter – grass cutting |
| (iv) | £ 25.00 | Valda – first electricity DD |
| (v) | £ 23.46 | E.on – electricity direct debit |

(c) Receipts – The following receipt was noted:

- | | | |
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| (i) | £ 1415.00 | NNDC - precept 2 nd installment |
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(d) To discuss and approve the 2022/23 budget – Following discussion, the budget was approved without amendment prop. B Northey, sec. A Gibbons, all agreed).

(e) To discuss and approve the 2022/23 precept – Following discussion, it was agreed to keep the precept £2830, prop. A Gibbons, sec. B Northey, all agreed.

21/64. To review and approve the following policies – The following policies were approved and signed as necessary.

Annual review of internal control

Annual review of internal audit

Asset register

Standing orders

GDPR

Equality

Risk Management

21/65. To consider quotes for fencing in the playground – No response was received to the letter sent to the homeowner, regarding ownership of the boundary. B Northey proposed looking on the Land Registry website to try and ascertain whose responsibility the boundary is.

S Penfold left at 7:57pm.

21/66. To update on the wind farm applications – Nothing to report. There are now 76 Parishes involved in the efforts to force an Offshore Transmission Network.

21/67. To update on Highways issues, including public rights of way – The hedge close to the Electricity building is still overgrowing into the road, with an ivy branch hitting vehicles. It has been reported on a number of occasions, but still not done, as has a drain cover on the Cromer Road, 50 yards out from the 30mph sign. The Clerk will chase Justin Le-May for attention, as nothing has been done.

The flooding was bad in October. It was reported at the time. A Gibbons reported the issue to the farmer, as water was gushing down the road, but he took no action. A Gibbons will report it to the Environment Agency. Lots of the drains are blocked, so the Clerk will ask the Parish Rangers to clear. The Clerk will put something into the Keeping in Touch newsletter.

21/68. To discuss the Village Green, and to agree any action necessary – The Clerk has heard from the National Trust, who can only provide logs about 18 inches thick. B Northey will speak to someone to see if they can help, and obtain quotes.

21/69. To discuss responses to the questionnaire, and to consider further action – There were 18 responses to the questionnaire. Most people want to retain the rural nature of the village, and there were mixed reviews for planting wildflowers on the verges. The main concerns are speeding flooding in the village. Most people would like the sign to be repaired, so A Gibbons will approach the man who made the original sign, to ask him to quote for the renovation. There were mixed feelings on the boundary gates, but Highways are unlikely to approve gates as the verge is not wide enough. Some people have suggested maintaining the church, creating open spaces, fixing potholes, clearing gravel on Banningham Road, overhanging hedges along the Street, and stopping dog fouling. A Parishioner has suggested starting a sports team in the village. There are two milestones opposite the Reading Room, which could be renovated. B Northey will look at the area.

21/70. To update on the Reading Room, and to consider further action – The Clerk has chased the surveyor's report again, but nothing has been received yet. Nothing can be done until the report is in.

21/71. To consider applying for grant funding for a defibrillator, and to agree actions necessary – B Northey has researched options, and has sourced an automatic one for £2100 approx. 90% funding can be applied for, and training provided. The East of England Ambulance Service have confirmed that response times are slow in the area. Mobile signal is poor, there is an elderly population, and few house numbers. A possible location on the Reading Room was discussed, along with the possibility of a sensor light over the entrance door to help visibility. B Northey proposed a maximum contribution of £250 towards the defibrillator cabinet, (prop. B Northey, sec. F Whiting, all agreed).

21/72. To update on River Bure maintenance – Some villagers have met with the Environment Agency, but the result of this is not known. A Gibbons will contact the EA and will report back.

21/73. To consider option for a village event for the Queen's Platinum Jubilee – The road can be closed, at a cost of approximately £50. A craft event and teas and coffees can be provided in the village, along with a yard sale. A street party, tea party or afternoon tea was discussed. The Clerk will put an article in the Parish Magazine to check support and request volunteers.

21/74. Correspondence – none.

21/75. Any other business, for information only – None.

21/76. Date of next meeting- Thursday 11th February 2022, 7:00pm, in the Reading Room.

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21/77. To close the meeting - There being no further business, the meeting closed at 21:08pm.

Signed by:

(Chair)

Date: