

## Ingworth Parish Council

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB  
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### To members of Ingworth Parish Council

You are summoned to attend a meeting of Ingworth Parish Council which will be held at 7:00pm on Thursday 6<sup>th</sup> May 2021 via Zoom (online). The business to be conducted is given below:

The public and press are welcome to attend. Meeting ID: 861 8231 3104. Password: 042918.

Please contact the Clerk if you require any assistance to access this meeting.

1. (i) To appoint a Chair for 2021-22  
(ii) To appoint a Vice Chair for 2021-22
2. To receive apologies for absence
3. Declarations of Interest.
4. To approve the minutes of the meeting on 11<sup>th</sup> February 2021
5. To consider co-option of a Councillor
6. To review and approve the Financial Regulations, to allow for internet banking
7. To approve a Parish Council insurance policy
8. (i) To approve the following payments:

NALC – Annual subscription renewal	£114.71
K Cotgrove – May salary	£250.00
R Slaughter – grass cutting	£54.00
J Boxall – Internal audit	£30.00
E.on – electricity direct debit	£22.17
- (ii) To note receipt:

NNDC – precept 1 <sup>st</sup> instalment	£415.00
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9. To declare the Parish Council exempt from external audit in 2020-21.
10. To receive the Internal Audit report and recommendations.
11. To approve and sign the Annual Governance Statement 2020-21.
12. To approve and sign the Accounting Statements 2020-21.
13. To approve an internal auditor for 2021-22.
14. Any other urgent business for information only.
15. To close the meeting.

*The legislation to allow this meeting to be held virtually can be found at: The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020  
<http://www.legislation.gov.uk/uksi/2020/392/contents/made>*

Kirsty Cotgrove, Clerk  
29<sup>th</sup> April 2021

