

## Ingworth Parish Council

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB  
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### To members of Ingworth Parish Council

You are summoned to attend the Parish Council Meeting of Ingworth Parish Council which will be held at 7:00pm on Thursday 13<sup>th</sup> August 2020 via Zoom (online). The business to be conducted is given below:

1. Chair's welcome and apologies for absence
2. Declarations of Interest & dispensations to speak
3. To agree the minutes of the Parish Council Meeting held on Thursday 13<sup>th</sup> February and 14<sup>th</sup> May 2020
4. Matters Arising
5. Planning
6. Finance
  - (i) To approve the financial statement
  - (ii) To approve the following payments:

|  |          |
|--|----------|
| K. Cotgrove - Clerk's salary for May meeting   | £ 250.00 |
| J Boxall – internal audit                      | £ 30.00  |
| Came & Co – insurance                          | £ 461.96 |
| R Slaughter – grass cutting                    | £ 90.00  |
| NALC – annual renewal                          | £ 114.71 |
| E.on – electricity direct debit                | £ 31.41  |
| K Cotgrove – Clerk's salary for August meeting | £ 250.00 |
| R Slaughter – grass cutting                    | £ 54.00  |
  - (iii) To note the following receipt:

|   |           |
|---|-----------|
| NNDC – precept 1 <sup>st</sup> instalment | £ 1373.00 |
|---|-----------|
7. To update on the Vattenfall wind farm application and others
8. To note a Parish Councillor vacancy, and if necessary to co-opt a Councillor
9. To receive the annual playground inspection report, and note recommendations
10. To update on grass cutting
11. To update on Highways issues, and to update on the SAM2 Parish Partnership application
12. To update on the Environment Agency scheme for the flood plain
13. To review the following policies:
  - a. Annual Review of Internal Audit
  - b. Annual Review of Internal Control
  - c. Financial Regulations
  - d. Asset Register
  - e. Risk Management Policy
14. Correspondence
  - (i) Taxi Handbook Consultation
  - (ii) Supporting Silver Sunday 2020
  - (iii) Battle of Britain 80<sup>th</sup> Commemoration
15. Items for discussion at the next meeting
16. Date of next meeting

Kirsty Cotgrove, Clerk, 6<sup>th</sup> August 2020

**The public and press are welcome to attend this meeting, being held on Zoom.  
Meeting ID: 815 6823 3432, password: 787995**