

7<sup>th</sup> February 2019

## INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB  
Telephone: 01263 587755 / 07754 885750 Email: ingworthclerk@yahoo.co.uk

### Minutes of the Parish Council Meeting of Ingworth Parish Council held on Thursday 7<sup>th</sup> February 2019, at 7:00pm, in the Reading Room, Ingworth.

Present: Annmarie Gibbons (Chair), Gill Chambers, Peter Allen-Jones, Bill Foster, Fran Whiting, John Timewell (Norfolk County Councillor)

0 Parishioners

K Cotgrove (Clerk).

19/01. Apologies for absence – A Gibbons welcomed everyone and apologies were accepted for Belinda Northey and Norman Smith (North Norfolk District Councillor).

19/02. Declarations of Interest & dispensation to speak – None.

19/03. To sign and agree the minutes of the meetings held on Thursday 8<sup>th</sup> November 2018– The minutes were agreed and signed as a true record (Prop. A Gibbons, sec. P Allen-Jones).

19/04. Matters arising - The phone box (item 15, Nov 18) has been taken away by BT.

19/05. Planning – None.

19/06. Finance

(a) To approve the financial statement and budget update – The cash book and budget update were approved (prop. A Gibbons, sec. G Chambers, all agreed)

(b) Payments – The following payments were approved (prop. A Gibbons, sec G Chambers):

- |       |          |  |
|-------|----------|--|
| (i)   | £ 250.00 | Kirsty Cotgrove – clerk’s salary for Feb meeting |
| (ii)  | £ 115.32 | Norse – grounds maintenance (amended invoice)    |
| (iii) | £ 26.99  | Kirsty Cotgrove – printer ink                    |

*John Timewell (County Councillor arr. At 7:16pm*

19/07. Members’ reports – John Timewell (Norfolk County Councillor): The Council will meet on 11<sup>th</sup> February to set the budget. Council tax for NCC is set to rise again, along with NNDC and the Police. At the AGM, the Council will change to a cabinet system, from the existing committee system. Children and adult services at going to merge, to try and save money. Norse, which is owned by NCC is doing well under the new CEO, with good profits forecast. J Timewell confirmed that the SAM2 units shared by three Parishes was funded via his members’ allowance. B Foster asked if any further money would be available from this allowance should a Parish Partnership grant application be successful for a PC SAM2 unit. J Timewell confirmed that he could fund the 50%. B Foster will contact J Timewell.

19/08. To discuss grant possibilities for a speed reduction project – B Foster has been researching different schemes, including a SAM2, village gates and a trod along the Cromer Road. The Big Society Fund would not be available for speed reduction projects, and the possibility of a Just Giving page was explored, but it was thought that this would not raise much money. It was queried whether village gates would be effective. J Timewell advised

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that the most effective speed reduction system would be a SAM2 unit. It was agreed that A Gibbons will speak to Jon Winnett at Highways to explore the possibility of a trod, and B Foster will explore the SAM2 further and bring to the next meeting.

*J Timewell left the meeting at 7:52pm*

19/09. To update on Highways issues – The Clerk asked Highways when the bridge was last inspected. They confirmed dates of last inspection, and it will be done next in the 2019/20 financial year. It was agreed that the Clerk will request a copy of the report.

19/10. To update on the Vattenfall windfarm application Two Councillors attended the most recent consultation event, and it was confirmed that construction traffic will not go through Ingworth. It was agreed that construction noise, tunneling and the effect on wildlife will need to be closely monitored.

19/11. To consider the Parish Councillor vacancy – A Houghton has resigned from the Parish Council. It was agreed that he will be a huge loss to the Council, and thanks were given for all the hard work and time he has put in during his time as a Parish Councillor. As it is so close to the Parish Council elections, a different system applies, and the election will take place before the next meeting. It was agreed that Parish Councillors will see if there is anyone interested in standing at the election, otherwise co-option can be considered at the May meeting. As A Houghton was a signatory for the bank account, it was agreed that B Foster would become the new signatory. The Clerk can take completed nomination forms to the NNDC offices on 29<sup>th</sup> March, if required.

19/12. To explore uses for the Reading Room – P Allen Jones has approached the PC to see if his partner could use the Reading Room as a studio. This would have an open door policy, and she would run art classes etc. They would decorate, and cover heating and electricity costs. B Foster suggested that regular events (e.g. coffee mornings and talks) at the Reading Room would also encourage use, and stop further deterioration of the building. The Clerk has contacted the National Trust, who are happy for the building to be used in these ways, so long as the PC and community use is protected. All agreed these would be good uses for the building. P Allen-Jones and B Foster will explore these uses and a form of lease.

It was reported that an ex Councillor has used a key to enter the Reading Room and put up an advertisement for a village event. When challenged, they asked the Parish Council's policy on allowing advertisements to be displayed in the Reading Room, and stated that the village sign is under-valued on the asset register. It was agreed that any village/local community event advertisements are welcomed in the Reading Room, but only authorized key holders can enter to put them up. Anyone wishing to advertise community events are invited to contact the Clerk, who can put posters up. The value of items on the asset register are the purchase price, not current value, as per the External Auditor's instructions. As the key has not been returned, and there is uncertainty how many other keys there are, it was agreed that the lock will be changed (prop. PAJ, sec. A Gibbons).

19/13. To discuss the Environment Agency scheme for the flood plain – A Gibbons has not heard from the EA, and will chase. B Foster found an article from September, which confirmed that Ingworth is one of 5 places where work will be carried out.

19/14. To update on the Mill House renovation – It was noted that the contractors appear to be doing a very good job, and are being very considerate to Parishioners. The new owner sent

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an email to the Clerk and A Gibbons to outline what work is being carried out. To date, they have cleared approximately 30 tonnes of waste from the site, including lots from the river.

19/15. To approve a tree inspection – The Clerk has obtained a quote for £150 + VAT for a tree inspection at the playground. B Northey has confirmed that the Church will pay 50%. It was agreed to accept this quotation (prop. A Gibbons, sec. PAJ)

19/16. Correspondence- (i) North Norfolk District Council request for hire of Reading Room for District Council elections. NNDC advised they will deliver a portaloos on 1<sup>st</sup> May and collect it on 3<sup>rd</sup> May.

(ii) North Norfolk Open Space, Sport & Recreation Study. The Clerk will complete this online.

(iii) NNDC 'Your Priorities'. The new leader of NNDC has asked all Parish to let her know their priorities. All Councillors will consider this for the next meeting.

19/17. Items for discussion at the next meeting- B Foster would like to revive the village duck race. It was agreed this could be something to consider in the future.

19/18. Date of next meeting- Thursday 9<sup>th</sup> May 2019, 7pm.

19/19. To close the meeting - There being no further business, the meeting closed at 8:52pm.

Signed by:

(Chair)

Date: