INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB

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Minutes of the Annual Parish Council Meeting of Ingworth Parish Council

held on Thursday 9th August 2018, at 7:00pm, in the Reading Room, Ingworth.

Present: Annmarie Gibbons (Chair), Gill Chambers, Andrew Houghton, Belinda Northey, Peter Allen-Jones

2 Parishioners

K Cotgrove (Clerk).

1. Apologies for absence – None.

2. Declarations of Interest & dispensation to speak – G Chambers declared an interest in item 5 (planning). She was granted a dispensation to speak, and read a pre-prepared statement, where she raised concerns regarding potential inaccuracies in the block plan and location plan.

3. To sign and agree the minutes of the meetings held on Thursday 10th May 2018– The minutes were agreed and signed as a true record (Prop. G Chambers, sec. B Northey).

4. Matters arising – None.

5. Planning – PF/18/1336 & LA/18/1337. The Mill House, The Street, Ingworth. Concerns had been raised in item 2 that the garage contains asbestos, but it was agreed that as the application makes no reference to the garage, this cannot be considered. It was agreed that, whilst the Parish Council has no objection to the application, Councillors have concerns relating to parking, noise, working hours, disposal of materials, and potential contamination to the river Bure. It was agreed that the Clerk will respond to the application to request a parking and access plan, a materials – use and disposal onsite plan. She will also request that warning signs are put at either end of the village and to ask what timescales are involved.

6. Finance

(a) To approve the financial statement and budget update – The cash book and budget update were approved (prop. A Gibbons, sec. A Houghton, all agreed)

(b) Payments – The following payments were approved (prop. A Gibbons, sec B Northey):

(i) £ 250.00 Kirsty Cotgrove – clerk’s salary for Aug meeting

(ii) £ 11.71 K Cotgrove – expenses and training

(iii) £ 31.41 E.On – Reading Room electricity

(iv) £ 202.72 Norse – six monthly grounds maintenance

Concerns were raised that no grass cutting has taken place for a number of weeks, and the playground is looking untidy. Also, the matting around the equipment has raised. The Clerk will contact Norse to raise these issues.

(c) To acknowledge receipts – The following receipt was noted:

(i) £ 1.71 Business account – interest

7. To update on the SAM2 unit – The village has had one of the SAM2 units for approximately two months out of a possible three. Both machines are currently in Aldborough, then a month in Erpingham, then Ingworth will have them both for a month.

8. To update on Highways issues – (i) To consider wheelie bin speed limit stickers – There were only four responses to the In Touch article, however all were in favour. It was agreed that there was not enough village support to justify the purchase.

(ii) Parish Partnership initiative – The purchase of a SAM2 unit was discussed, and it was agreed that, providing funding could be obtained for 50% of the cost, Parish Partnership funding would be applied for to fund the other 50%.

(iii) Lodge Lane issues – Work has been done to repair the road damage, and NCC Highways are looking to carry out work to alleviate long term damage caused by flooding. However, they have noted that it will be impossible to stop the flooding entirely.

(iv) Road damage in the village – A Gibbons met with the local farmer who apologized for issues this spring. They were unavoidable due to the weather, and he has rectified damage caused. He is unable to go across other farmers’ land to avoid the road, as it would damage their fields and crops. In future he will attempt to contact affected residents to warn them before harvesting.

9. To consider co-option of two Parish Councillors – Two Parishioners; Bill Foster and Francesca Whiting have offered to join the Parish Council. It was agreed (prop. A Houghton, sec. A Gibbons) to co-opt them, and the declarations of office were signed.

10. To discuss dog fouling in the village – Dogs are being allowed to foul on Ringers Lane, and the owners are not clearing it up. Dog owners are asked to clean up after their dogs. The clerk will contact North Norfolk District Council to request replacement signage, and signage for the playground.

11. River Bure Environment Agency update – The Environment Agency have had meetings on it, but A Gibbons has not received any update. She will chase.

*B Northey left the meeting at 8:15pm*

12. Correspondence- (i) North Norfolk Local Plan update event – No Councillors are available to attend.

(ii) Parishioner concerns reference flooding on Banningham Road – A Parishioner emailed the Clerk with concerns of irrigation water and topsoil running down Banningham Road. A Gibbons spoke to the farmer who is aware of the issue, and reassured that there is nothing to worry about.

13. Items for discussion at the next meeting- Vattenfall cabling route..

18. Date of next meeting- Thursday 8th November 2018, 7pm.

19. To close the meeting - There being no further business, the meeting closed at 8:25pm.

Signed by: (Chair) Date: