

## Report of the annual internal audit of Ingworth Parish Council for the year ended 31st March 2018

I confirm that I have acted independently and on the basis of the assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the relevant period.

I have followed the 'Governance and Accountability for Local Councils Appendix 9 – An Approach to internal audit testing'.

I have completed the Annual internal audit report 2017/18 and agreed with all the objectives (except for petty cash records which are not applicable).

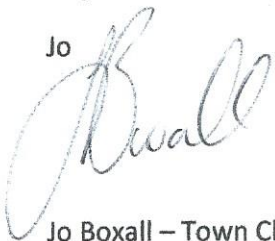
Although overall I am in agreement that the council has complied with their responsibilities, I would make the following observation:

The financial management – internal control policy makes reference to a Councillor reviewing bank statements on a quarterly basis and at year end. There was no evidence that this had been carried out. The bank statements were unsigned.

No comparison of receipts / payments in relation to the budget was seen, as detailed in Financial Regulations.

Regards

Jo

A handwritten signature in blue ink, appearing to read 'Jo Boxall', is written over the printed name.

Jo Boxall – Town Clerk

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