

Ingworth Parish Council

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
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To members of Ingworth Parish Council

You are summoned to attend a meeting of Ingworth Parish Council which will be held at 7:30pm on Thursday 10th May 2018 in the Reading Room, Ingworth. The business to be conducted is given below:

1. (i) Election of Chair for 2018/19 and Declaration of Office
(ii) Election of Vice Chair for 2018/19 and Declaration of Office
2. Chair's welcome and apologies for absence
3. Declarations of Interest & dispensations to speak
4. To agree the minutes of the Parish Council Meeting held on Thursday 8th February 2018
5. Matters Arising
6. Planning
(i) PF/18/0517. Riverside, The Street, Ingworth. Detached outbuilding. – PC no comment
7. Finance
(i) To approve the financial statement and budget update
(ii) To approve the following payments:

K. Cotgrove - Clerk's salary for May meeting	£ 250.00
Came & Company – insurance renewal	£ 380.88
NALC – membership renewal	£ 108.90
J Boxall – internal audit	£ 30.00

(iii) To acknowledge receipts:

NNDC precept 1 st instalment & grant	£ 1360.00
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(iv) To declare the Parish Council exempt from External Audit
(v) To receive the internal auditor's report
(vi) To approve and sign the AGAR Annual Governance Statement 2017/18
(vii) To approve and sign the AGAR Accounting Statements 2017/18
8. To update on the SAM2 unit
9. To review and agree the following policies:
 - (i) Financial regulations
 - (ii) Annual review of the effectiveness of internal control
 - (iii) Annual review of the effectiveness of internal audit
 - (iv) GDPR policy
 - (v) Standing Orders
 - (vi) Risk management plan
10. To update on Highways issues
 - (i) Accident on Lodge Lane
 - (ii) Verge damage in the Parish
 - (iii) Parishioner concerns re speed limit on Eagle Road
11. To consider Co-option of two Parish Councillors
12. To thank Parishioner for volunteer work
13. To approve destruction of Parish Council files, in line with GDPR
14. Correspondence
 - (i) Draft Norfolk Access Improvement Plan (2018-2028)
15. Items for discussion at the next meeting
16. Date of next meeting