INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB

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Minutes of the Meeting of Ingworth Parish Council

held on Thursday 20th July, at 7:00pm, in the Reading Room, Ingworth.

Present: A Gibbons (Chair), Peter Riseborough, G Chambers, A Houghton, N Smith (NNDC Councillor)

K Cotgrove (Clerk).

One parishioner was in attendance.

A Gibbons welcomed everyone, and a minutes silence was observed in memory of former Councillor Brian Nicholson.

1. Apologies for absence – B Northey.

2. Declarations of Interest – None

13. Report – Norfolk County Council- N Smith gave a verbal report. The shortage of brown bins was discussed. The poor state of footpaths was discussed, including the track from Banningham Road to Cromer Road, which is now impossible to walk along due to damage by four wheel drive vehicles. If it is a green lane, it is permitted to drive motor vehicles on it. It was asked if it is necessary to report planning violations. N Smith reported that it is a duty of Parish Councillors to report.

*N Smith left the meeting at 7:17pm*

3. To sign and agree the minutes of the meetings held on Thursday 11th May 2017– The minutes were agreed and signed as a true record (Prop. G Chambers, Sec. A Houghton).

4. Matters arising – None.

5. Planning – None.

6. Finance

(a) Payments – The following payments were approved (prop. A Gibbons, sec G Chambers):

(i) £ 250.00 Kirsty Cotgrove – clerk’s salary for July meeting

7. To update on parking issues in the village- There have been a number of near misses on the corner of Norwich Road, due to inconsiderate parking. A letter was sent previously, but the situation has not improved. Vehicles have also been parking in the entrance to a farm field, blocking access. The local PCSO has asked that people report every incidence of dangerous and inconsiderate parking here on 101. It was noted that a previous planning application for the property in question had a condition of sufficient off road parking. The Clerk will contact NNDC planning for further information. The Clerk will also contact the PCSO to request a site visit. The Clerk will also write a further letter to the property owners.

8. To report on footpaths- The Clerk will contact NCC to report the state of the track crossing from Banningham Road to Cromer Road. It was agreed she will also clarify if this is classed as a green lane, and if it is, request reclassification. She will also contact the land owner to ask that the hedges are cut.

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9. To discuss co-option for two vacancies- Janet Spink was in attendance and offered to join the Parish

Council. Prop A Houghton, sec A Gibbons, all agreed. The declaration of acceptance of office was signed. It was noted that there is still one vacancy.

10. To discuss and agree the grass cutting contract for the playground, and to update on recent issues- Three quotes have been obtained and were discussed. It was agreed that it would be financially unviable to have the grass collected each time. It was agreed to accept the Norse quote, and request that the first cut is earlier next year. A parishioner has raised a health and safety issue with the drain cover and picnic bench. A Houghton has built up some soil over the concrete holding the bench in, and requested that some soil be purchased and laid over the top. It was agreed that the Clerk will contact NGF for advice. A Gibbons has reported the drain cover to Anglian Water, who will be dealing. She will chase them tomorrow and report back to the PC and the parishioner.

11. To report on highways issues- J Spink has been in contact with Highways regarding water run-off from the road going into her garden. . They will install a rise at the driveway entrance to divert the water to the drains.

12. Correspondence- NCC Parish Partnership scheme – The scheme is open until a December deadline. The possibility of a SAM2 unit was discussed, but it was agreed not to pursue this. The recent report showed a low level of compliance, and has been forwarded to the County Councillor, Highways and the police to request action.

13. North Norfolk District Council Report- The Clerk read a report sent by John Timewell.

14. Items for discussion at the next meeting-

J Spink reported that there is a problem in the Bure, with some plants turning black. She has reported it to the Environment Agency, who have asked that any reports of ill of dead wildlife be reported immediately on **0800 807060.** Samples have been tested, but nothing has been found. It appears to have affected a stretch from the Mill. It was agreed an update will be put on the next agenda.

A parishioner has contact Highways to ask that a sign directing vehicles to Cromer via Ingworth be removed. It is at the junction of Bure Way & Red Lion Street in Aylsham. Highways have advised they will remove it.

13. Date of next meeting- Thursday 9th November 2017, 7pm.

There being no further business, the meeting closed at 8:25pm.

Signed by: (Chair) Date:

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