**Ingworth Parish Council**

**Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB**

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**To members of Ingworth Parish Council**

You are summoned to attend a meeting of Ingworth Parish Council which will be held at 7pm on Thursday 9th November 2017 in the Reading Room, Ingworth. The business to be conducted is given below:

1. Chair’s welcome and apologies for absence
2. Declarations of Interest & dispensations to speak
3. To agree the minutes of the Parish Council Meeting held on Thursday 20th July 2017
4. Matters Arising
5. Planning
6. Finance
7. To approve the following payments:

K Cotgrove (salary for November meeting) £ 250.00

K Cotgrove (expenses) £ 3.76

Norse (Grounds maintenance) £ 373.67

E.On (electricity Direct debit) £ 39.74

David Bracey (annual playground safety report) £ 90.00

 (ii) To acknowledge receipts:

 NNDC precept 2nd instalment and grant £1361.00

 NNDC Reading Room hire for election £ 80.00

 HMRC VAT reclaimation £ 205.30

1. To update on parking issues in the village
2. To update on footpaths
3. To feedback on the Clerk’s recent GDPR course
4. To agree a location for the shared SAM2 unit, and to agree the memorandum of understanding
5. To feedback on the playground annual safety report
6. To report on Highways issues
7. Correspondence
8. Request by Blickling Parish Council to use the Reading Room for meetings
9. Reports – Norfolk County Councillor, Police, North Norfolk District Council
10. Items for discussion at the next meeting
11. Date of next meeting
12. To close the meeting

**Kirsty Cotgrove, Clerk, 2nd November 2017**