

INGWORTH PARISH COUNCIL

Clerk to the Council: Martin K Campbell
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Minutes of the Ordinary Meeting held on Monday 14th December 2009 in the Reading Room

Present: R Calvert (Chairman), C Cannon, T Chambers, M Spink, J Steed, D White.

1. The Chairman welcomed all those present. Apologies were received from C White, Cllr D Clarke (NCC) and PCSO A Spinks.
 2. Declarations of interest – DW in respect of a payment under item 6.3.
 3. The minutes of the Ordinary Meeting held on September 7th 2009 were approved, all in favour; the minutes were signed.
 4. Matters arising
 - 4.1 Community Speedcheck scheme – MS and the Clerk advised that PCSO A Spinks had attended a meeting at Erpingham and outlined the scheme; other options were explained and the Clerk would post a notice asking for volunteers.
 - 4.2 Reading Room development- there had been no feedback from Helen Bailey after the last meeting. However the ‘outside’ issues raised had been attended to so the clerk was asked to write a letter of thanks and suggest that a ‘Reading Room’ meeting be convened.
 - 4.3 Street signage – the request for a sign ‘The Street’ had been acknowledged by NNDC; also the Clerk had asked for the ‘Butts Common’ sign to be replaced. The Clerk would advise NNDC of the damaged ‘Priory Lane’ sign and ask that it be added to the list.
 5. Planning – no business
 6. Finance
 - 6.1 Finance report – the Clerk advised that the External Audit had been completed and the Notice of Completion posted; he had received £59.24 compensation from Barclays Bank; he had received the 2010 quotation for grass cutting at £258.28; the Clerks’ pay review had resulted in a small increase (approx. 1%) which would apply to future bills.
 - 6.2 Donations - the Council discussed its role in making donations and asked the Clerk to ascertain the support provided to Ingworth residents by the CAB.
 - 6.3 The following payments due were approved en bloc, all in favour:

- E.ON, electricity	£26.90	(cheque 100293)*
- NORSE, playground inspection	£97.75	(100294)
- NORSE, grass cutting	£144.19	(100295)
- Mazars, audit fee	£57.50	(100296)
- Information Commissioner, renewal fee	£35.00	(100297)
- D White, crocus purchase for green	£33.34	(100298)
- Clerk’s remuneration, expenses	£193.00	(100299)
- The cheques were signed (* signed outside the meeting)

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7. Ingworth Playground

7.1 Safety report – the report had been circulated and the Council members agreed to make the necessary urgent minor repairs.

7.2 Reinstatement work by Anglian Water – this had been acknowledged by AW; the council considered the future needs of the playground and would discuss this at the next meeting.

8. BT offer to enable the Council to purchase the telephone box for £1 – the Council discussed the offer and the Clerk was asked to write a holding letter posing questions over ownership. No response to a request for planning policy information had been received from NNDC. The Council considered that the National Trust should be asked to take on the 'phone box.

9. Clerk's and Councillors Reports

9.1 Clerk's report – the Clerk advised that the North Norfolk Community Partnership Conference would be on 09.02.10 and MS agreed to attend. The next Council meeting was confirmed for 08.03.10.

9.2 Members' reports –

JS reported a deep pothole on Priory Lane – the Clerk would advise NCC.

MS asked the Clerk to contact the Environment Agency about clearing the Bure south of the bridge.

TC asked the Clerk to contact NCC about the deterioration of the 'road side railings' at the bridge.

RC asked the Clerk to confirm the Council's need to register with the ICO.

RC advised that the drain at Butts Common needed to be cleared and that there is a pothole o/s Erpingham Lodge. The Clerk would contact NCC.

RC and JS had attended the Blickling Rural Community Association agm.

TC asked to revert to 'paper' contact for the time being.

The meeting closed at 21.25.

Signed..... (Chairman)

Date