

INGWORTH PARISH COUNCIL

Clerk to the Council: Martin K Campbell
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Minutes of the Annual Meeting of the Council held on Monday 10th May 2010 in the Reading Room, Ingworth

Present: R Calvert (Chairman), T Chambers, C White, D White and 1 member of the public.

1. The Chairman welcomed those present; apologies were received from C Cannon, M Spink, J Steed, and PCSO A Spinks,

2. Procedures

2.1 Election of Chairman – following a proposal by CW, seconded by DW, R Calvert was re-elected Chairman, nemcon. R Calvert signed her declaration of Acceptance.

2.2 Election of vice-Chairman - following a proposal by RC, C White was elected vice-Chairman, nemcon.

2.3 Representative – it was agreed that consideration as to who would be the Council's representative at Griffon meetings would be given at the next meeting .

3. Declarations of interest - none

4. Finance

4.1 To adopt the Accounts for 2009-2010 - these had been circulated to members and after discussion, were adopted with all in favour. The Cashbook was signed by the Chairman and Responsible Financial Officer. The Chairmen advised that the Council had assumed the assets of the social club (tent, cooker, ducks etc)

4.2 To approve Sections 1 and 2 of the Annual Return 2010 - these had been circulated to members and after an explanation were approved, all in favour. They were signed by the Chairman and Responsible Financial Officer.

4.3 To review and approve the budget for 2010-2011 - this had been circulated to members and was approved, all in favour.

4.4 To appoint the Internal Auditor for 2010 – the Council agreed to appoint Mr K Benford as Internal Auditor for 2010.

4.5 Responsible Financial Officer – it was agreed to re-appoint the Clerk as RFO, all in favour.

4.6 The following payments due were approved en bloc, all in favour:

- E.ON, electricity	£26.16	*(cheque 0305)
- NALC subscription	£71.94	(0306)
- Broker Network Ltd, insurance premium	£262.50	(0307)
- Clerk's pay and expenses (to 8.05.09)	£294.55	(0308)

The cheques were signed. (* signed prior to the meeting)

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5. The minutes of the Ordinary Meeting of the Council held on March 8th 2010 were approved, all in favour and the minutes were signed.

6. Matters arising

6.1 NNDC matters; street signs, bottle bank – the Clerk had been advised that a ‘The Street’ sign would be in place shortly and other signs had been ordered; NNDC had approved the proposed bottle bank location, but the contractor had turned it down because of inaccessibility.

6.2 NCC matters; roads, grit bin – NCC had advised that the Priory Lane/The street location was acceptable and would fill it once installed. The Clerk would obtain options/costs.

6.3 BT telephone box – National trust were investigating the position over land ownership.

7. Planning

7.1 Mr Mrs R Northey, extensions at 2 Cromer Road (2010/0309) – the Council had no comment.

8. Reading Room development – the Council had received a programme of action from National Trust and drawings were inspected during the APM. The Clerk would ask National Trust if they had any objection to the design, display it in the Reading Room window and circulate the drawing to members.

9. Reports

9.1 Clerk’s report – he advised members of his holiday dates and advised that he would prepare an Annual Report of the Council for distribution .

9.2 Councillors’ reports -

CW would advise the Clerk details of a broken manhole cover near the bridge.

DW reported that potholes were reappearing in Priory Lane; similarly Banningham Road.

RC advised that two residents had requested borrowing the plastic ducks for fund-raising.

The meeting closed at 20.55

Signed..... (Chairman)

Date2010