

INGWORTH PARISH COUNCIL

Clerk to the Council: Martin K Campbell
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Minutes of the Ordinary Meeting held on Monday 8th March 2010 in the Reading Room

Present: R Calvert (Chairman), C Cannon, T Chambers, J Steed, D White.
In attendance: Cllr D Clarke (NCC)

1. The Chairman welcomed all those present. Apologies were received from M Spink.
2. Declarations of interest – JS in respect of item 5.1 as applicant.
3. The minutes of the Ordinary Meeting held on December 14th 2009 were approved, all in favour; the minutes were signed.
4. Matters arising
 - 4.1 Community Speedcheck scheme – a notice seeking volunteers in Erpingham and Ingworth had been posted but with takers yet.
 - 4.2 Reading Room development - the Chairman, TC, DW and the Clerk held a meeting with Helen Bailey and Andrew Dawson (Nat Trust) that morning and the NT gave the Council the go ahead in principle to further the toilet project. JS undertook to make a local contact for design options.
 - 4.3 Street signage – NNDC had started the program, but ‘The Street’ sign was awaited.
 - 4.4 BT telephone box – the Council had heard from BT who asked for confirmation that the box is on private land; the National Trust are checking to see if they own the telephone site.
 - 4.5 NCC Highways matters – all items raised with NCC had been acknowledged and advice on the bridge railings condition awaited, but the Clerk was asked to chase those not yet undertaken, and make a further request to clean Banningham Road.
5. Planning
 - 5.1 Extension at Blue Cedar Cottage, West End (2009/1226) – development permitted
6. Finance
 - 6.1 Financial report and donations; on ICO registration the Clerk had been advised that individual registration is required for a parish council. The N. Walsham CAB had advised that 15 ‘Ingworth’ visits had been recorded in the last year. The Council agreed to award £25 in support. In respect of the grass cutting in the churchyard the Council decided to make a £50 contribution.

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6.2 The following payments due were approved en bloc, all in favour:

- E.ON, electricity	£23.78	(cheque 0300)*
- Clerk's remuneration, expenses	£196.28	(0301)
- NPFA, subscription	£20.00	(0302)
- Ingworth PCC	£50.00	(0303)
- N Walsham Citizens Advice Bureau	£25.00	(0304)

The cheques were signed; (* *signed outside the meeting*).

7. To consider health and safety and other matters

7.1 Ingworth Playground – no issues but work to repair some items is in hand.

7.2 Administration – the Chairman stressed the need to circulate documentation quickly, particularly planning applications so that the Council's response can be submitted. The Clerk would date each envelope and advise by e-mail meetings likely to be of interest to members.

7.3 Sites for a grit bin – the entrance to and just along Priory Lane were both identified as possible locations which the Clerk would seek comment from NCC about. The nearby location may also be suitable for a bottle bank so the Clerk would ask NNDC for a survey to see if such allocation is suitable.

8. Clerk's and Councillors Reports

8.1 Clerk's report; the Clerk advised that the meetings over the next year would be on May 10th (Annual Parish Meeting and Annual Meeting of the Council), September 13th, December 6th 2010 and March 7th 2011 (all at 7.30 pm); he advised that he had copied the computer records of the Council for 2007, 2008 and 2009 which he passed on disk to JS.

8.2 Members' reports;

TC asked the Clerk to request that the police include Ingworth in their current programme of speed checks in villages.

RC asked the Clerk to request that Keeping-In-Touch highlight the need for dog owners to clear up after their dogs on footpaths in the village.

The meeting closed at 20.50.

Signed..... (Chairman)

Date