

INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB
Telephone: 01263 587755 Email: ingworthclerk@yahoo.co.uk

Draft minutes of the Meeting of Ingworth Parish Council held on Tuesday 4th October 2016, at 7pm, in the Reading Room, Ingworth.

Present: A Gibbons (Chair), A Houghton, P Riseborough, G Chambers, B Nicholson, K Cotgrove (Clerk),

1. Apologies for absence – B Northey (sabbatical).

2. Declarations of Interest – None.

3. To sign and agree the minutes of the meetings held on Thursday 19th May 2016 – The minutes were agreed and signed as a true record (**prop. A Gibbons**, Sec. A Houghton, all agreed).

4. Matters arising – None.

5. Planning – None.

6. Finance

(a) Payments – The following payments were approved (**prop. A Houghton**, Sec. B Nicholson):

(i)	£ 250.00	K Cotgrove – clerk’s salary for non-quate August meeting (retrospective)
(ii)	£ 250.00	K Cotgrove – clerk’s salary for October meeting
(iii)	£ 2.06	K Cotgrove – postage for annual return (retrospective)
(iv)	£ 19.48	E.On – Electricity bill (via DD 30.06.16)
(v)	£ 9.71	E.On – Electricity bill (via DD 01.08.16)
(vi)	£ 120.00	Mazars – external audit fee
(vii)	£ 364.56	Norse – grounds maintenance charge (12 months)

(b) Receipts –

(i)	£ 80.00	NNDC – Reading Room hire for PCC election
-----	---------	---

7. To update on recent flooding issues in the village – Some of the drains in the village have been cleared, along with some grips. Concern was raised as to whether the grips have been cut in at the lowest point. It was agreed that everyone should keep an eye out to see if drainage has improved. Mr. van Poortvliet has very kindly built up the bank along Banningham Road, which should prevent run off from the fields. AG offered thanks to him for his very fast assistance. AH has cleared outside the Reading Room, creating some drainage. A detailed note was sent to Andrew Dawson at the NT to advise on the issues, and to suggest remedial action to prevent future flooding to the Reading Room. There are now sandbags inside in case of flooding.

8. To discuss, and agree if appropriate, to co-opt a new Parish Councillor – There is currently one vacancy on the Parish Council. A parishioner had expressed an interest in joining to AG, but was not present at the meeting. **A Houghton proposed co-opting to fill the vacancy**, as B Northey is currently on an agreed sabbatical. All agreed. The method of co-option was discussed. NALC recommend that the best practice is to advertise the vacancy. **A Gibbons proposed to advertise the vacancy**, as there are a number of new parishioners. All agreed. The Clerk will contact NNDC to arrange advertising.

9. To agree an inspector to carry out the annual playground safety inspection – The PC had been using the same company for a number of years. When the new equipment was installed, AG was very impressed with the inspector that NGF used. The previous company had not picked up on a number of issues in the play area, which the new inspector noticed. Both prices were discussed, and while it was noted that the new inspector was approximately £10 more, it was agreed that he represented better value for money. **A Gibbons proposed appointing David Bracey.** All agreed.

It was noted that one of the signs is out of date. PR offered to remove it. It was agreed that the play area needs weed killing again. The Clerk will contact Norse to ask them to do it, and to see if they can clear the nettles along the fence.

10. To agree changing the electricity contract to a fixed price for 2 years- The Clerk has spoken to E.On who have offered a reduced price, if the PC signs up for a 2 year term. **P Riseborough proposed signing to a 2 year fixed price contract.** All agreed.

11. To report on Highways issues- It was generally agreed that speeding is still an issue in the village. Residents are encouraged by the police to call 101 and report all incidents of dangerous driving or speeding in the village, for them to log. Many of the village hedges are overgrown. It was agreed that some villagers and local farmers are very good at keeping hedges cut back, but in some areas hedges are encroaching onto the Highway. The Clerk asked that people contact her with an address or landowner of any overgrown hedges, so she can contact them to request they are cut.

12. Correspondence – None.

13. Reports – None.

14. Items for discussion at the next meeting- A parishioner has expressed concern over plans for the changes in benefice at the church. It was noted that the PC has no powers regarding church issues. The Clerk will invite Father Paul to the November PC meeting to advise of changes and how it will affect the village.

15. Date of next meeting- Provisionally Thursday 10th November 2016, 7pm. At the Reading Room, Ingworth.

There being no further business, the meeting closed at 8:06pm.

Signed by:

(Chair)

Date: