

# INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB  
Telephone: 01263 587755 Email: ingworthclerk@yahoo.co.uk

## Draft minutes of the Meeting of Ingworth Parish Council held on Thursday 10<sup>th</sup> November 2016, at 7pm, in the Reading Room, Ingworth.

Present: P Riseborough (Chair), A Houghton, G Chambers, B Nicholson, K Cotgrove (Clerk), John Timewell (Norfolk County Councillor), Father Paul Thomas.

1. Apologies for absence – B Northey (sabbatical). G Chambers advised that A Gibbons will be a little late.
2. Declarations of Interest – None.
3. To sign and agree the minutes of the meetings held on Tuesday 4<sup>th</sup> October 2016 – The minutes were agreed and signed as a true record (**prop. A Houghton**, sec. G Chambers all agreed).
4. Matters arising – The possibility of a flood strategy was discussed. The Clerk will keep clearing grips on the Highway Rangers list as a standing item. The Clerk will write to Mr. Poortvliet to thank him for dealing with recent flooding swiftly and to request that he maintain the bank.
5. Planning – None.

A Gibbons arr. at 7:05pm.

11. Reports – Father Paul Thomas: Father Paul explained that new arrangements are coming in to safeguard the future of the church. The Parish (PCC) will still own the church, but it will be leased to the diocese. The lease requires the church to be kept open for marriages, funerals and christenings, along with at least seven services a year. Of these, two will be Easter and Christmas. Father Paul explained that he sent a leaflet out two years ago to explain the financial difficulties of the church and there was only one response. The diocese will help with finances for maintaining the building, but the PCC will still be responsible for paying the insurance and the vicar. The diocese are able to access more grant funding, which will be necessary for long term commitments. There will be a carol service in the church on 18<sup>th</sup> December at 6:30pm. The Councillors commented that leasing to the diocese seems like a positive move, and thanked Father Paul for attending.

Father Paul left the meeting at 7:25pm

John Timewell (Norfolk County Councillor): J Timewell asked if the PC have any issues. It was agreed that speeding is always a problem. J Timewell recommended that the PC continue to keep reporting issues. Devolution was discussed. Concerns were raised that only three of the seven District Councils support devolution, and the Districts that voted against will not as it stands have the opportunity to vote for a mayor, should devolution go ahead. AH noted that Highways were very helpful with the recent flooding issues. J Timewell left the meeting at 7:50pm.

A brief police report was read by the Chair, stating there has been one crime reported in the Parish in the last year.

## 6. Finance

(a) Payments – The following payments were approved (**prop. B Nicholson**, Sec. A Gibbons):

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|-------|----------|--|
| (i)   | £ 250.00 | K Cotgrove – clerk’s salary for November meeting |
| (ii)  | £ 90.00  | David Bracey – playground annual inspection      |
| (iii) | £ 48.03  | E.On – Electricity bill (via DD)                 |

(b) Receipts –

(i) £ 1239.00 NNDC – precept 2<sup>nd</sup> installment, inc. grant.

(c) To agree the 2017-18 budget – The budget was discussed and agreed (**prop B Nicholson**, sec G Chambers)

(d) To agree the 2017-18 precept – It was noted that the precept has remained the same for a number of years, although costs have been rising. This has resulted in the PC reserves slowly reducing. After a discussion all Councillors reluctantly agreed that the precept should be increased to £2645, which amounts to an increase per household of approximately £5.50 per year. (**prop. A Houghton**, sec. B Nicholson).

7. To discuss, and agree if appropriate, to co-opt a new Parish Councillor – There has been no response to the advertisement on the website and the noticeboard. It was agreed that all Councillors will see if they can find someone who may be interested.

8. To report on the annual playground inspection – The comprehensive report is back, and showing no issues. The playground is still getting lots of use, and it was agreed that it is a good asset to the village.

9. To report on Highway issues – Following further complaints from parishioners, it was noted that parking is still an issue, from Church Cottage up towards the Cromer Road. It was agreed that details of the offending cars will be taken, and passed on.

10. Correspondence – (i) NNDC phonebox removal consultation. The Clerk reported that the phone box in the Parish is one suggested for closure by BT, as it has not been used in the last year at all. Whether to adopt the box was discussed, but it was agreed that as it is in a bad location, no-one can clearly see it so it is not used as a landmark. There are also insurance and maintenance implications if it is kept. It was agreed that the PC will not ask BT to adopt the box (**Prop. A Houghton**, sec. G Chambers).

12. Items for discussion at the next meeting – None.

13. Date of next meeting – Thursday 9<sup>th</sup> February 2017, 7pm. At the Reading Room, Ingworth.

There being no further business, the meeting closed at 8:25pm.

Signed by:

(Chair)

Date: