INGWORTH PARISH COUNCIL

Clerk to the Council: Kirsty Cotgrove, 7 Adams Lane, Corpusty, Norwich, NR11 6QJ

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Draft Minutes of the Meeting of Ingworth Parish Council

held on Thursday 13th August 2015, at 6:30pm, in the Reading Room, Ingworth.

Present: A Gibbons (Chair), A Houghton, B Northey, G Chambers, P Riseborough, B Nicholson,

K Cotgrove (locum clerk). In attendance: J Timewell (NCC)

The meeting was adjourned for ten minutes to allow for public comment on agenda items.

None.

1. Apologies for absence – None.

2. Declarations of Interest – None

3. To sign and agree the minutes of the meetings held on Thursday 21st May & Tuesday 26th May 2015 – The minutes were agreed and signed as a true record (Prop. A Gibbons, sec. A Houghton).

4. Matters arising – The clerk confirmed that she has obtained a password for the Parish Council website and has updated it.

A Gibbons has received a report regarding the speeding though the village and the strips, which were installed by Norfolk Constabulary Traffic Management. The results showed bad compliance, with 55% non-compliance. 30% of the instances would have led to prosecution. Signage in the village is also incorrect. A report has been completed and sent to the Highways requesting that signage be corrected and two Pinch points be installed. One on Cromer Road and the other on The Street after the bridge to encourage slower speeds through the village. The report was sent in May but has received no response. It has been chased twice for a response. J Timewell advised that he will chase if A Gibbons emails the report and recommendations to him. Agreed the clerk will forward J Timewell’s email address to A Gibbons. Concerns were raised as to the location of the ‘pinch points’ regarding the noise made by vehicles when accelerating away. It was felt that we should accept all help on offer, and that the ‘pinch points’ could deter people using the village as a rat run.

5. Planning - APP/K2610/W/15/3053. Planning appeal. Pigeon Investment Management Ltd. Erection of Anaerobic digestion plant, alterations to Banningham Road / A140 junction & associated landscaping, servicing and other infrastructure. It was agreed that Ros Calvert’s photos were excellent and clearly showed a tractor meeting a car on Banningham RoadIt was noted that the appeal documents are very specific on the routes, and do not show vehicles coming through the village, but there were concerns that the routes may not be guaranteed and that maize growers around the village would have no choice. It was queried if we could invite a planning inspector to Banningham Road, Ingworth? Concerns were raised that there may be future changes of routes should the plant expand. The A140 was discussed, and the potential difficulty of villagers accessing it due to the increase of traffic. A Houghton asked if the Councillors want to make a representation, and if so, on what grounds (noise, odour, visual impact, transport, vehicles through the village). It was discussed if it would be possible to get a prohibition on the use of the roads through the village and the bridge with an 18 tonne weight limit, as they are not suitable for large agricultural traffic. It was noted the pinch points would help stop large farm machinery going through the village. It was agreed that the Parish Council will have failed in its duty if no representation is made. A Councillor stated that they

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would be happy to oppose the increase in traffic, but not the AD itself. It was discussed whether the PC could ask for guarantees that no vehicles AD vehicles be permitted through the village and how that could be policed. A vote was taken whether to make representation and it was unanimously agreed, on the basis of an increase in traffic on the A140, the possible increase in farm traffic through the village, and to ask for safeguards and guarantees that this will not happen. It was agreed that P Riseborough will start a rough draft and pass it round to the other councillors to add to, and will meet with A Houghton to discuss it further. The clerk will contact Ros to request the use of her photos in the representation. This must be with the planning inspectorate by 3rd September.

J Timewell said that he had to leave, and was there anything else he can do? P Riseborough advised that large machines are damaging the verges along Banningham Road, and that the bottom of the path to the Church has been damaged. J Timewell advised that the verges are privately owned, and that the landowners would need to complain directly to the vehicle owners. It was noted that hedges are covering the warning signs before the bridge. J Timewell asked that the clerk email details to him and NCC will ask the landowners to cut the hedges.

John Timewell left the meeting at 7:25pm.

6. Finance

(a) Payments – The following payments were approved (prop. A Houghton, Sec. B Northey):

 (i) £250.00 Kirsty Cotgrove – clerk’s salary for August meeting

 (ii) £25.00 Stuart Fowler – internal audit fee

 (iii) £173.60 Norse – grounds maintenance

 (iv) £16,561.73 NGF – playground equipment supply and installation

(b) Receipts – The following receipts were noted:

 (i) £74.05 VAT repayment

 (ii) £80.00 NNDC hire of reading room for election

7. An update on the playground renewal and refurbishment – A Gibbons reported that the equipment and fence have been installed. A very complimentary letter has been received from a parishioner and has been passed to NNDC as feedback. There is an official opening on 15th August at 12pm. A Gibbons has invited NNDC Big Society Fund and The Lottery Fund representatives. Father Paul will be opening the playground with Cllr Sue Arnold from the Big Society Fund. P Riseborough has spoken to Waitrose, who have agreed to donate some cakes. A Gibbons will take some photos which will be included in a Big Society Fund press release. A Gibbons will forward this to Ruth to include in the In Touch magazine. The clerk was asked if she can email a synopsis of the minutes to Ruth to include in the magazine. The clerk will obtain quotes for the signage. A post installation inspection has been done, and the annual inspection will be £75 + VAT. It would be possible to train a parish councillor to conduct the weekly inspection for the same cost. The climbing frame has gone to Colby Primary School, and the swing was taken by an individual. Both were taken on the understanding that they must ensure the equipment is safe to re-use. G Chambers will conduct a weekly inspection, and report back at each meeting. The clerk has contacted the old inspection company to advise that their services are no longer required and the Insurance Company to advise them of the new equipment.

8. To discuss damage to verges and banks on Banningham Road – This was dealt with at the end of item 5.

9. Reports – None.

AOB for information – A Gibbons reported that an advertisement for the Clerk vacancy went into the In Touch magazine, and a £10 cheque will be donated to pay for this. (prop. B Northey, sec. A Houghton).

2.

 P Riseborough has had 3 expressions of interest via email. He reported that all emails have queried the salary. It was agreed that this will be dependent of qualifications and experience. The clerk will forward a copy of the NALC pay scales to P Riseborough for guidance.

16. To agree the date of the next meeting – Thursday 12th November 2015, at 7pm

There being no further business, the meeting closed at 8:10pm.

Signed by: (Chair) Date:

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