

## **Ingworth Parish Council**

Clerk to the Council: Kirsty Cotgrove, Bodgers Field, Norwich Road, Briston, NR24 2BB  
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### **To members of Ingworth Parish Council**

You are summoned to attend a meeting of Ingworth Parish Council which will be held at 7:30pm on Thursday 11<sup>th</sup> May 2016 in the Reading Room, Ingworth. The business to be conducted is given below:

1. (i) Election of Chair for 2017/18 and Declaration of Office  
(ii) Election of Vice Chair for 2017/18 and Declaration of Office
2. Chair's welcome and apologies for absence
3. Declarations of Interest & dispensations to speak
4. To agree the minutes of the Parish Council Meeting held on Thursday 9<sup>th</sup> February 2017
5. Matters Arising
6. Planning
  - (i) PF/16/1705. Siting of storage container (retrospective). Land to north of Green Lane, Cromer Road, Ingworth, NR11 6PL
7. Finance
  - (i) To approve the following payments:

K. Cotgrove - Clerk's salary for May meeting	£ 250.00
Came & Company – insurance renewal	£ 366.23
NALC – membership renewal	£ 77.73
E-on – electricity direct debit (2/5/17)	£ 24.92
  - (ii) To acknowledge receipts:

NNDC precept 1 <sup>st</sup> instalment & grant	£ 1362.00
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  - (iii) To approve and sign the 2016-17 Annual Return
  - (iv) To agree a 3 year long term agreement for insurance cover
8. To agree and sign a grass cutting contract
9. To review and agree the following policies:
  - (i) Financial regulations
  - (ii) Annual review of the effectiveness of internal control
  - (iii) Annual review of the effectiveness of internal audit
10. To discuss and agree removal of the wooden toilet outside the Reading Room
11. To update on traffic problems in the village
12. Items for discussion at the next meeting
13. Date of next meeting

Kirsty Cotgrove, Clerk, 5<sup>th</sup> May 2017